

FINANCE, AUDIT AND RISK COMMITTEE OF THE CITY OF LONDON
ACADEMIES TRUST

Thursday, 6 December 2018

Minutes of the meeting of the Finance, Audit and Risk Committee of the City of London Academies Trust held at Guildhall EC2 at 9.00 am

Present

Members:

Andrew McMurtrie (Chairman)
Peter Bennett
Dawn Elliott

Lucas Green
Deputy Clare James

Officers:

Mark Emmerson	- Chief Executive Officer
Claire Hersey	- Chief Financial Officer
Katyryna Zamulinskj	- Human Resources Director
Alistair MacLellan	- Clerk

In Attendance:

Edward Finch - External Auditor – Buzzacott LLP

1. APOLOGIES

There were no apologies. The Clerk noted that Dawn Elliott and Deputy Clare James would be arriving late.

2. DECLARATIONS

There were no declarations.

3. MINUTES

RESOLVED, that the minutes of the meeting held on 4 October 2018 be approved as a correct record.

4. QUESTIONS

There were no questions.

5. ANY OTHER BUSINESS

There was no other business.

6. EXCLUSION OF THE PUBLIC

RESOLVED, that the public be excluded and that Trustees move into private session.

7. NON-PUBLIC MINUTES

RESOLVED, that the non-public minutes of the meeting held on 4 October 2018 be approved as a correct record.

8. **OUTSTANDING ACTIONS**

Trustees considered a report of the Clerk regarding outstanding actions arising from previous meetings.

9. **CHIEF FINANCIAL OFFICER'S UPDATE**

Trustees considered an update report of the Chief Financial Officer.

10. **2018 YEAR END FINANCIAL STATEMENTS & EXTERNAL AUDIT - TO FOLLOW**

Trustees considered a report of the Chief Financial Officer regarding the 2018 year-end financial statements and external audit.

11. **HEALTH AND SAFETY MONITORING IN TRUST SCHOOLS**

Trustees considered a report of the Chief Financial Officer regarding health and safety monitoring in City of London Academies Trust schools.

12. **HUMAN RESOURCES AND STAFFING UPDATE**

Trustees considered an update report of the Human Resources Director regarding Human Resources and Staffing.

13. **PROPOSED CLUSTER SUPPORT STRUCTURES**

Trustees considered a report of the Chief Executive Officer regarding proposed cluster support structures.

14. **TRUST STRATEGIC RISK REGISTER**

Trustees considered a report of the Chief Financial Officer regarding the Trust Strategic Risk Register.

15. **NON-PUBLIC QUESTIONS**

There were no questions.

16. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT WHILST THE PUBLIC ARE EXCLUDED**

There was one item of other business.

The meeting closed at 10.32 am

Chairman

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